



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



DEPED - QUEZON
ICT UNIT

UPLOADED

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Ref. no. DM 725, s. 2022

31 August 2022

DIVISION MEMORANDUM

DM No. 725, s. 2022

**DISTRIBUTION OF PORTABLE FOOT OPERATED HANDWASHING FACILITIES AND
OTHER SUPPLIES FOR MINIMUM HEALTH AND SAFETY STANDARDS**

To: Assistant Schools Division Superintendents
Division Chiefs
School Heads in-Charge of Governance and Operations
Supply Officers
DRRM Coordinators
School Health Personnel
All Others Concerned

1. Please be informed that this Office procured sets of portable foot operated handwashing facilities and other supplies for each Sub-Office relevant to the strict compliance to minimum health standards in the workplace.
2. The said facilities shall be placed in areas accessible to all employees and visitors while entering the office premises.
3. Attached is the distribution list for your reference.
4. Immediate dissemination of and strict compliance to this Memorandum is highly desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

shsmtma/08/30/2022

DEPEDQUEZON-TM-SDS-04-009-003



"Creating Possibilities, Inspiring Innovations"

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DISTRIBUTION LIST

Item Description: Portable Foot Operated Handwashing facility, Liquid hand soap, disinfectant solution
Total no. of Recipients: SDO and Sub- Offices
SARO-4A-21-1773 Continuing Funds

	SCHOOL/ DISTRICT Name of Recipient	Portable Foot Operated Handwashing facility	Liquid Hand Soap 250 ml	Disinfectant Solution gallons	Received by: (Signature over printed name)	Date Received:
1	SDO -Talipan (prominent areas)	15 sets	125 pcs	66		
2	Real Sub-Office	5 sets	50 pcs	15		
3	Catanauan Sub-Office	5 sets	50 pcs	15		
4	Gumaca Sub-Office	5 sets	50 pcs	15		
	Total	30 sets	200 pcs	111 gallons		

mtmabella08/31/2022

DEPEDQUEZON-SDO-SUP-04-012-002



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